



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SCHOOL OF SOCIAL WORK
Name of the head of the Institution	Dr. Juliet C J
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08242435791
Mobile no.	8277198609
Registered Email	sswroshni@gmail.com
Alternate Email	iqac.ssw@gmail.com
Address	Post Box 521 Roshni Nilaya Mangalore 575 002
City/Town	Mangalore
State/UT	Karnataka
Pincode	575002

<b>2. Institutional Status</b>																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	21-May-2007																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	central																														
Name of the IQAC co-ordinator/Director	Assoc. Prof. Cecilia F Goveas																														
Phone no/Alternate Phone no.	08242435791																														
Mobile no.	9845777697																														
Registered Email	iqac.ssw@gmail.com																														
Alternate Email	sswroshni@gmail.com																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.sswroshni.in/eng/iqac/aqar/aqar-2018-2019">https://www.sswroshni.in/eng/iqac/aqar/aqar-2018-2019</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.sswroshni.in/eng/images/pdf/2019-20_college_calendar.pdf">https://www.sswroshni.in/eng/images/pdf/2019-20_college_calendar.pdf</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>A</td> <td>88.30</td> <td>2004</td> <td>16-Sep-2004</td> <td>15-Sep-2009</td> </tr> <tr> <td>2</td> <td>A</td> <td>3.42</td> <td>2011</td> <td>08-Jan-2011</td> <td>07-Jan-2016</td> </tr> <tr> <td>3</td> <td>A</td> <td>3.16</td> <td>2016</td> <td>16-Sep-2016</td> <td>15-Sep-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	A	88.30	2004	16-Sep-2004	15-Sep-2009	2	A	3.42	2011	08-Jan-2011	07-Jan-2016	3	A	3.16	2016	16-Sep-2016	15-Sep-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	A	88.30	2004	16-Sep-2004	15-Sep-2009																										
2	A	3.42	2011	08-Jan-2011	07-Jan-2016																										
3	A	3.16	2016	16-Sep-2016	15-Sep-2021																										
<b>6. Date of Establishment of IQAC</b>	18-Jan-2005																														
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on continuous comprehensive evaluation	26-May-2020 2	35
FDP on effective online teaching and learning	21-May-2020 4	45
Inimitable episode in FDP	22-Feb-2020 8	35
FDP on Outcome Based Education	14-Feb-2020 4	40
FDP on NAAC Accreditation	16-Dec-2019 6	47
<a href="#">View File</a>		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Workshops/Seminars/FDP's for faculty skill enhancement and students knowledge up gradation.
- MOU's signed with organisations of different sectors for resource and knowledge sharing.
- Renewal of International MOU with Volda University for providing fieldwork guidance and placement in social work field.
- Motivating voluntary Internship at the undergraduate level.
- For improving the quality of

teaching feedback is taken from the stakeholders and analysed. • Augmentation of student strength.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To sign new MOU's	Three MoU's
Renewal of International MOU	MoU with Volda University
Paper presentations	Staff and students have presented papers at National and International level
Academic Amelioration	Programme outcomes, Programme specific outcomes and course outcomes for all the programmes are completed and displayed on the website
Motivating students for voluntary internship	Students completed internship beyond their academic requirements
To organise FDP's for enhancement of knowledge and skill of the faculty	Organised FDPs
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Institute of Social Service	19-Dec-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

27-Feb-2020

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution uses management information system with regard to administrative and educational

activities. The salary of aided staff is done through HRMS system. The scholarships received by meritorious and backward class students through government and other private donors is streamlined and computerised. Students Admission application is available on the college website and the fee receipts are computerised. The accounts and other office functions are all computerised and regulated. The database of library books journals, magazines are computerised. Bar code scanning system is in place with regard to monitoring the student's library usage. The examination system is fully computerised in the Registrar (Evaluation) Office. The results are declared on the website. The attendance of the staff is through biometric system. All the autonomy payments are done through PFMS system.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Criminology, Economics, English, Psychology, Rural Development,	10/06/2019

	Sociology	
BSW	Social Work	10/06/2019

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>In terms of the curricula design and review of syllabi, representatives of various stakeholders namely, students, teachers from other colleges and universities, employers/representatives from allied areas and industry, alumni and parents offer their feedback and relevant suggestions for all the programmes based on the format prepared by the Institution. This is then meticulously analysed department wise. The final report is then placed before the teachers by the Head of the Institution. An Online Student Satisfaction Survey is conducted to assess the teaching-learning process. The data collected through the survey is then analysed and presented before the teachers. Apart from the survey, a written feedback is also taken from the outgoing students about each faculty member at the end of the academic year. This feedback focuses on the teaching-learning aspects and responsibilities of a teacher. The data is collated and presented to each teacher individually at the start of a fresh academic year, which provides the needed thrust towards self-improvement and enhancement of pedagogy. Additionally, some departments conduct a qualitative assessment through feedback collected from the outgoing batch of students. To promulgate development of the Institution, suggestions offered by members of the Governing Body of the College as well as IQAC are considered and executed. The faculty meetings are a platform for collective brain storming for an overall development of the students, faculty and the institution. These suggestions and ideas are then executed through the various teaching-learning processes. During the Parents' Resource group meetings, suggestions offered by the stakeholders are voiced individually to teachers and the head of the Institution. Thus, the overall development of the institution embraces and puts into action suggestions and ideas from every stakeholder.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	141	106	19	14	2

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the student mentoring system a group of 15 students are placed for the entire duration of their study under the care and guidance of a faculty designated as a MENTOR. He/ she shall be responsible for the overall development of the student under his/ her care. Mentor shall monitor the progress of the students under him/her on a regular and continuous basis, and advice/take remedial measures, as and when needed to help the students improve. An hour marked as mentoring period is allotted once a week where the mentors meet the mentees either in groups. Here life skills, interpersonal relationships and personality related topics are taken up by the mentor or by external experts. The mentees meet their mentors on one to one basis either before commencement of classes or after the class hours. This gives an opportunity to discuss personal issues and identify the problems faced by the students in academic/ financial/ psychological aspects. The students are given guidance and support and those who require psychological help to cope with their problems are referred to counselling experts. The mentors keep record of their mentees which includes their family information and this information is used in case of emergencies. The mentors meet the parents of their mentees during the parent teachers meet and as and when required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
530	35	1:15

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
-----------------------------	-------------------------	------------------	--	--------------------------

35	35	Nil	9	10
----	----	-----	---	----

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	NIL	Nil	NIL
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
<a href="#">View File</a>				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	699	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<a href="https://www.sswroshni.in/eng/images/pdf/110.pdf">https://www.sswroshni.in/eng/images/pdf/110.pdf</a>
---

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<a href="https://www.sswroshni.in/eng/images/pdf/111.pdf">https://www.sswroshni.in/eng/images/pdf/111.pdf</a>
---

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.



3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

**3.2 – Resource Mobilization for Research**

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0
---

**3.3 – Innovation Ecosystem**

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**3.4 – Research Publications and Awards**

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
MSW	5

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

#### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nill	Nill	Nill	2020	Nill	Nill	Nill
<a href="#">View File</a>						

#### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nill	Nill	Nill	2020	Nill	Nill	Nill
<a href="#">View File</a>						

#### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
-------------------------	-------------------------	--------------------	--------------------

	collaborating agency	participated in such activities	participated in such activities
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>International Student Exchange</b>	<b>1</b>	<b>Self</b>	<b>19</b>
<a href="#">View File</a>			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
AUTOLIB	Partially	1	2005

#### 4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	119	35	65	2	1	21	63	2	0
Added	2	1	1	0	0	0	1	0	0
<b>Total</b>	<b>121</b>	<b>36</b>	<b>66</b>	<b>2</b>	<b>1</b>	<b>21</b>	<b>64</b>	<b>2</b>	<b>0</b>

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS
--------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
7000000	6591454	900000	864682

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has appointed a maintenance officer who is in charge of the physical infrastructure of the college. The officer is responsible for regularly servicing equipment and disposes equipment which are not in working condition or are unwanted with the prior permission of the Principal. The department laboratories with all apparatus, equipment and consumables are managed by the laboratory attenders who maintain all stock in ledgers. Entries of the damaged equipment are made in the log book and are replaced with new ones with grants made available through government schemes and from the management. The Principal assigns the faculty of other disciplines for the annual stock checking of laboratories which is completed by 31st March every year. Old and damaged books in the Adelaide library are re-bound. Annual stock checking of the library books is completed by the teaching faculty of the college by 31st March every year. The physical education director maintains the stock register of sports equipment and annual internal stock audit is done by the faculty of other disciplines by 31st March every year. Following the stock checking, all damaged sports equipment are disposed and are replaced with new equipment at the beginning of the academic year. After the end of monsoon the grounds are cleaned and all the courts are marked by the student volunteers under the supervision of Physical Education Director. A register is maintained in the college office for requisition of repairs which include faulty computers and other related equipment. The maintenance of all the computer and related peripherals is done by a technician who visits the college once a week or as and when required. He maintains and checks the LCDs on a regular basis. The repair work of the class room furniture is done during vacations and minor repair works are done by the college maintenance staff. Water Purifiers are installed in all the buildings of the college and it is well maintained and serviced regularly. The air conditioning facilities are maintained and serviced on yearly basis by service agency. Cleanliness of washrooms, common rooms, class rooms, auditorium, seminar hall, laboratories, library, staff rooms, administrative office room and college campus is carried out by the ministerial and maintenance staff on a daily basis.

<https://www.sswroshni.in/eng/facilities>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>No Data Entered/Not Applicable !!!</b>		

[View File](#)

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The UG student council is a well organised body elected every year. Elections are held at the beginning of the academic year and the tenure is for one year. The elections are conducted for the appointment of students to the student representative bodies in a manner that conforms to the standards prescribed by the Hon'ble Supreme Court of India. A senior faculty, designated as Election Officer, is responsible for conducting the elections in a fair, transparent and democratic manner. Students exercise their right to vote for the eligible candidates by using the ballot papers provided. The UG Students' council consists of five Cabinet Posts for President, General Secretary, Academic Secretary, Entertainment Secretary and Sports Secretary. The council also consists of six class representatives. The Student Council is under the supervision and guidance of the Student Welfare Officer. Regular meetings are held and yearlong activities are conducted. The activities and programmes include organizing competitions, celebrating Independence Day, Republic Day, Extra Curricular Activities day, College day, Annual Intercollegiate Event called 'Expressions', celebration of teacher's day, sports day, Students day and Institute day, festivals like Onam, Christmas, besides hosting a brief welcome ceremony to dignitaries of repute, foreign students to the campus etc. The office bearers of the UG Students' Council play important roles in planning, organizing and coordinating events, maintaining the attendance record and over all discipline during college events besides preparing reports of such events. In preparation for the Annual Inter Collegiate fest, the student representatives along with other students are allotted portfolios into various Committees like Steering Committee, Documentation, heads and assistants for particular events, etc. Students are represented as office bearers of academic related Fora. Meetings are held along with the faculty of respective Departments/Forum and activities are planned for each semester. Student representation is found in IQAC too. The PG student council has the portfolios of Convener, Secretary, Sports Secretary, Cultural Secretary, three representatives from each forum of the MSW Programme and one representative each from the two MSc programmes. There are Student Welfare Officers for the same who conduct meetings and programmes from each forum.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Mangalore chapter of the Alumni though in existence since two decades was registered only in August 2016. The Bangalore chapter of the Alumni was established in the year 2000. It consists of 575 lifetime members who elect an Executive Body for a term of two years. Shri.Vasanth Kumar Kamilawas elected as President for the year 2019-2020 and the new committee was formed. The Association was re-named as " Roshni Alumni Association Bangalore". Further it

was decided to bring modification to the existing by-law. Accordingly, by-law was amended. The Association has registered with Registrar of Society on 25.11.2019 in the new name. The activities of the Bangalore Chapter include organizing workshops and seminars on human resources themes facilitating internships, block placements and regular placements for current outgoing students and providing scholarships for needy students.

5.4.2 – No. of registered Alumni:

139

5.4.3 – Alumni contribution during the year (in Rupees) :

327604

5.4.4 – Meetings/activities organized by Alumni Association :

**MANGALORE CHAPTER:** The admission data of 7112 UG and PG students have been digitised. Graduation of the first batch of six students of Corporate Social Responsibility course was held on 25th July 2019. The Association in collaboration with the National Institute of Personnel Management (NIPM) Mangalore Chapter and HRM Forum of the College jointly organised a National conference on People Management Issues and Concerns' on 21st September 2019.

**BANGALORE CHAPTER:** It was established in the year 2000. It consists of 575 lifetime members who elect an Executive Body for a term of two years. Roshni Alumni Association (Bangalore chapter) contributed a generous amount of Rupees Three lakh towards financial assistance and mid-day meal scheme. The Annual Day was celebrated on 14.12.2019 at Hotel Capitol. Prof. KrishneGowda chaired the function and addressed the gathering. Dr.Jacinta D'Souza, Former Principal addressed the gathering and shared the new initiatives of the College. Shri. U.K. Hasanabba -Executive Director of BEML and Shri. B.K.Baralaya - BIRD were felicitated for their outstanding contribution in the field of Human Resource Development and Community Development respectively. An interactive session with Provident Fund Authority was organized on 13.02.2020. Shri.NarayanaKamma -Additional Central PF Commissioner Karnataka, shared various initiatives introduced by the PF Authority for clearing the claims, benefits, loan facilities etc. This session was beneficial for 135 members. The Association organized its annual sports day on 1st March 2020 at HAL Sports ground. Approximately 100 Roshnites actively participated in sports like throw ball, cricket, lagori, tug of war and made this event special and unforgettable. An interactive session on "Factories Act 1948 and Line Managers Roles and Responsibilities" was organized on 30th May 2020 at Hotel Capitol, Bengaluru. 185 members participated in this programme.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participative and Decentralised Management - Practice 1 On 19th October 2019, School of Social Work, Roshni Nilaya was recognized and felicitated by Ullal Municipal Council for its interventions and contributions towards sensitizing 10,000 students in 42 institutions that are in its jurisdiction. Students of BSW and MSW have been placed in this community for field work who engaged themselves in surveying the waste typology, quantity and disposal patterns of the households of Ullal community. With a view to train and sensitize the entire student community of our own college campus, the management, staff, alumni and members of student council joined to create a campus plan wherein every class under a faculty or group of faculty were assigned areas to be managed and monitored after having a consultation with all the stakeholders.



The meeting was held on 13th August, 2019, wherein Mr. Kishore Attavar, our esteemed alumni offered to train the student council members on waste segregation. The student council in turn took up the responsibility to train the entire student community of the college on socially responsible waste segregation and waste disposal. Various meetings were held with the core team of zero waste management task force which included management representatives, alumni representatives, faculty representatives and student representatives.

Decentralisation has made the student council and faculty aware of the significance of their role in the college in ensuring a healthy campus as well as their own accountability and social responsibility. This was initiated in 2019. However, due to the CAA protest related issues and later due to the COVID 19 pandemic, the project faced certain challenges wherein the zero waste management practices have been re-planned to be promoted through online programmes. Participative and Decentralised Management - Practice 2 In order to facilitate decentralised and participative management in the institution, the members of management have initiated a strategic planning process. On 1st June, 2020 the management members organized a workshop on revamping the organisational structure of School of Social Work. The four pillars in the organisational structure, namely, dean - academics, dean - research, dean-student progression and dean - administration shall be managing the academic, research based, co-curricular, student well-being centred and administrative projects, programmes and processes. These project, programmes and processes could be supported or initiated by the governmental or non-governmental bodies.

The deputation of IT Co-ordinator and website managers during this academic year has facilitated decentralisation in media management. The deputation of various Cell co-ordinators have facilitated participative academic/extension services/administrative procedural management. A new initiative that was envisaged is the establishment of ten Centres of academic significance to promote participative management in the institution - Centre for Professional Excellence (CPE), Centre for Human Transformation (CHT), Centre for Women's Studies and Empowerment (CWSE), Centre for Crime Prevention (CCP), Centre for Cultural excellence (CCE), Centre for Information technology (CIT), Centre for Documentation (CD), Centre for Reward Management (CRM), Centre for Holistic Development (CHD), and Global Initiative for Academic Networks (GIAN). The major outcome of the workshop was the opening up of opportunity for participative and decentralised management through various Centres which would provide direction to the multi-pronged, yet curriculum-centred activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Industry representatives are included in the administrative bodies of the College. MOUs between the College and Trinity Forensic Investigation and Analysis, Mangaluru JBF Petrochemicals, Limited, Mangaluru were signed in July 2019. Interactive programmes with industries are organized by the Human Resource Forum besides Departmental fora. Personnel from R L Fine ChemPvt. Ltd, Bengaluru, JBF Petrochemicals Limited, Mangaluru, Texial Cyber Security, Bengaluru and NABARD Kerala

	<p>Regional Office, Thiruvananthapuram addressed the students. MSW (HR) students are placed in industries for field work. A few programmes are organized in collaboration with Industries and Civil Societies which are funded by them too.</p>
Human Resource Management	<p>Assessment and planning for human resource requirements in consultation with the Heads of the Departments was conducted in January 2020 and was presented before the Governing Body of the Institute of Social Service. The management has followed up vacant post approval process with the help of alumni and other stakeholders. Vacant posts were advertised through social media and online interviews were conducted. Deans of respective educational programmes and HODs oriented the new recruits.. Peer mentoring wherein the resources of the faculty are utilised in re-training the staff was another effective strategy. Faculty development programmes too were effectual.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Adelaide Library has WIFI and browsing facility for access of digital information. To keep a track of students' library usage, barcode scanning system is in place. An orientation is given to the first year students of all programmes regarding the usage of library facilities. In order to ensure the safety of the students and staff, surveillance cameras in the campus are installed and maintained. The maintenance officer is in charge of the physical infrastructure of the college. The maintenance of all the computers and related peripherals is done by a technician who visits the college once a week and also whenever in case of any emergency.</p>
Research and Development	<p>The post graduate departments and research centre are enabled with the latest tools and equipment to support research. Focus given to research through the Research Policy has enabled the faculty to publish research papers in peer reviewed journals. Research teams openly discuss, amend and build on existing guidelines which help to maintain a free and critical academic environment. Industrial linkages for students' major projects and internship</p>

	<p>along with international seminars encourage students and faculty to publish research papers. Being a recognized research centre, five scholars have been awarded doctorate degree by Mangalore University. Two faculty are recognized as PhD guides.</p>
<p>Examination and Evaluation</p>	<p>Evaluation has been innovative and objective. Both theory and practical mid-terminal re-examinations were conducted after making appropriate inquiries from those affected by the floods. Around 50 of question papers of end semester examinations are set by external BOE members and around 50 of answer scripts are valued by them. Besides, all the answer scripts are reviewed only by external faculty. Double valuation is conducted for PG programmes. Provision was made to opt for end semester examination centres outside the state of Karnataka. Provision was made for final year students only to answer all their backlog exams.</p>
<p>Teaching and Learning</p>	<p>Programme and course outcomes were developed. Participatory and experiential learning through exposure visits to NGOs and centres relevant to the subject matter is undertaken. Peer/group assisted learning helpsto build a healthy bond and reduce the learning gap among the students. Vernacular medium of instruction benefits students hailing from different locales. Twinning programmes are functional as MoUs have been signed. Interdepartmental programmes are conducted for better learning across disciplines. Faculty participate in various Regional/National/International Conferences/Seminars/Workshops to keep abreast with the latest developments and present empirical papers. College receives feedback for all teachers from the outgoing batch of students.</p>
<p>Curriculum Development</p>	<p>Choice based credit system (CBCS/Elective Course System) was implemented this year. The course outcomes were in alignment with the programme specific outcome ensuring fulfilment of Programme outcomes. CBCS/ Open electives offered at Postgraduate level was introduced and implemented in UG programmes. 25 new courses were implemented across programmes.75</p>

courses focussed on employment, entrepreneurship and skill development. 2 new value added courses in Criminology and Forensic Science and a Diploma course in French were offered along with 7 other value-added courses. Feedback collected from stake holders provided inputs towards the enrichment and development of the curriculum.

**Admission of Students**

- Admission is on the basis of merit cum reservation policy. The Principal and senior faculty members form the Admission committee.
- Publicity is made through various media in addition to college website updates. Programmes conducted for both PUC and UG students of city colleges eventually help in publicity.
- Intercollegiate Programmes provide an opportunity to publicise about the different programmes.
- Preference is given to the marginalised groups.
- Availability of free Midday Meal Scheme for the deserving.
- Written test, group discussion and panel interviews are part of the admission process to certain postgraduate programmes.
- Candidates for the doctoral programme are selected by the Parent University and assigned to designated guides.

**6.2.2 – Implementation of e-governance in areas of operations:**

E-governance area	Details
Planning and Development	Management Information System
Administration	WiFi enabled office systems
Finance and Accounts	Special Software installed
Student Admission and Support	Online admission procedure
Examination	Examination Software installed Results available in website

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nill	Nill	Nill	Nill

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
------	---------------------------	-----------------------------	-----------	---------	------------------------	------------------------

	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	8	Nil	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident fund, ESI, Interest free loans	Provident fund, ESI, Interest free loans	Scholarships, Fee Concession, Mid- day meals and hostel accommodation

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts an annual audit. An Internal audit is overseen by the Finance Committee. The external financial audit is done by Mr Sunil R J Gonsalves for the statutory body, Institute of Social Service.
---

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

2424970
---------

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Mangalore University	Yes	IQAC

		Autonomy Review Committee		
Administrative	Yes	Mangalore University Autonomy Review Committee	Yes	Management Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• The Parent's Resource Group (PRG) is a voluntary association of parents of undergraduate students with no financial obligation. • The parents are invited every year to assess the academic progress of their wards. • The Executive Committee members participate in meetings and offer suggestions for the overall development of the college. • The PRG offers academic /co- and extra-curricular sponsorship towards organizing NSS Annual camp and Inter Collegiate Fest- 'EXPRESSIONS'.

6.5.3 – Development programmes for support staff (at least three)

1. Faculty development programme 2. Interest free loan 3. ESI 4. PF

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Two faculty members have successfully completed their doctoral Programs , two are pursuing and three have registered for the same. • Faculty members have Published articles/ research papers in Peer review journals. • Student strength has substantially increased. • Out of 242 colleges under Mangalore University our college ranks 5th in Sports. • Under Ullal City Municipal Council 27 wards were adopted for implementation of Zero waste management .

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Role of Media in Providing Social Justice to Transgenders"	12/03/2020	12/03/2020	164	32

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Institute has been actively engaged in various activities to enhance Environment Consciousness and Sustainability both in the campus and in the neighborhood communities with students' and people's participation. The campus has a herbal garden (nurtured by students), bee keeping, guppy fish tank, bio gas and roof top rain water harvesting. Solar panels have been installed. Clean campus initiatives or Swatch Bharath Abhiyan and 'Vanamahotsava' on planting various plant saplings through NSS and Nature Nurture Club are undertaken as part of field work projects in school agencies and communities. Field work students (PG) have designed an activity based module and have conducted a series of workshops at class room level in 42 educational institutions and sensitised students on waste segregation. Social engagement and sensitization were the main social thrusts behind this unique collaboration with the Ullal City Municipal Council (CMC) on 'Zero Waste management' (ZWM).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Scribes for examination	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- The Institution endeavours towards being a zero waste and plastic free campus. Plastic products are banned in the campus and students are encouraged to use paper pens, cloth bags, etc. as eco-friendly alternatives.
- Vanamahotsava is organised to create awareness on environmental sustainability by NSS and Nature Nurture Club.
- Majority of female students and staff have shifted from non-biodegradable sanitary napkins to menstrual cups which are sustainable in nature and eco-friendly.
- Herbal garden is maintained by students.
- Series of workshops with demonstrations are organised to sensitise students on waste

segregation.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE - 1 TITLE: CAPACITY BUILDING FOR COLLECTIVE ADAPTATION IN COMMUNITIES OBJECTIVES:**

- To foster social responsibility in line with the Mission of the College.
- To foster volunteerism, sensitivity and service mindedness in line with the Vision of the College.
- To foster networking opportunities within and outside the Institution (through partnerships with Government and Non-Government agencies).

An effective capacity building effort was undertaken to develop and improvise the knowledge, abilities and skills of students towards becoming educators and trainers in response to societal eventualities. A model was initiated in Sundaribagh, a neighbourhood in 'Abbakkanagara-ward 24' for zero waste management with community participation, which was followed by a collaborative effort with Jana Shikshana Trust (an NGO). The Institution extended technical support to the Ullal City Municipal Council (CMC) programme for citizen participation with the implementation of the concept of 'Zero Waste management'. Social engagement and sensitization were the main social thrusts behind this unique collaboration. The students used a grassroots-level approach to sensitize the citizens about issues of waste management. Workshops were designed and conducted on several Educational Institutions in an initiative called 'Zero Waste management' (ZWM) with the extended support of the Education department. Through its Extension Services - Family Service Agency, Family Counselling Centre, Janatha Kendra- an Urban Community development Centre, NavJeevanMarg- a training centre for Anganwadi workers, the College has partnered with Ullal City Municipal Council (CMC), and Civil Societies to bring social transformation through Neighbourhood Committees and Freedom and Fraternity Committees.

**BEST PRACTICE - 2 TITLE: AFFIRMATIVE ENTERPRISE TOWARDS INCLUSIVENESS OF THE VULNERABLE OBJECTIVES:**

- To adopt a humane approach towards the physically, mentally, academically, emotionally and environmentally disadvantaged.
- To kindle humanitarian spirit and empathy for all.
- To foster social responsibility in line with the Mission of the College.
- To foster volunteerism, sensitivity and service mindedness in line with the Vision of the College.
- To reduce potential losses from hazards.

The Disaster Management Cell along with staff volunteers of Deeksha Trust and GovindadhanaShikhanaSadhan Trust united in response to the Karnataka floods in August 2019. During Kerala floods, seven MSW students and a faculty volunteered to assist at the medical camps held at relief camps in Wayanad organized by Camilian Task Force (CTF) in mid August 2018. To alleviate the economic hardships of some students, their fees are waived off and they are recipients of certain scholarships and fees concessions. Sponsoring of few deserving students is done partially and/or fully. Discrimination on the grounds of sexual orientation or gender identity is largely reduced under optimal conditions of contact between those who hold prejudices and those who are the targets of prejudices. An annual opportunity towards social engagement and sensitization is provided. In association with Parivarthan Charitable Trust, transgender day is celebrated each year. To mark the 4th Annual Transgender day, the College in collaboration with Parivarthan Charitable Trust and Karnataka Journalists Union Dakshina Kannada Committee jointly organized a seminar on March 12, 2020.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sswroshni.in/eng/igac/institutional-distinctiveness-best-practices/1107-best-practices>

## 7.3 – Institutional Distinctiveness



7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

School of Social Work as an Institution has created a place for itself through its committed and relevant activities in the schools, communities and institutions around Mangalore. This is owing to the emphasis laid on equitable people-oriented approach in all its endeavors. Another important part of the institutional focus is instilling humane, moral and universal values in the student community and institution at large. We have realized that this approach has seen a student community which has passed out of the portals to be sensitive and work in areas which bring about social development in whatever areas they have chosen as their careers. This reiterates our orientation in designing the curricular, co-curricular and extra-curricular activities. The curriculum is designed towards instilling a healthy social orientation. The courses, such as BSW, MSW, MSc Counselling and CFS include a field based component to ensure that students are aware and sensitized about social issues. For example, the field work component of the Social Work department (BSW and MSW) has been designed to ensure optimum understanding of the community as a whole with clear emphasis on health issues, educational issues, child care issues, the correctional system and the workings of the corporate sectors so as to create a youth force which has all the essential skills to work towards a better community and society. The faculty of humanities (BA) through its curriculum addresses all the aforesaid areas in its own specialized areas and subject. The curriculum emphasizes on issues of ecology, environment, gender, marginalized, the rural India and other social issues such as menstrual health, drug abuse, sexual harassment and crime. The Institution has always led and been in the forefront while responding to any adverse environmental or social mishaps across the country. The NSS Unit, Youth Red Cross, NCC, Rangers and Rovers are an arterial part of this institution. The extension services have been part and parcel of the institution. The Family Service Agency and the Family Counselling Centre has been helping the families in the neighbourhood for several years. They bring women together, empower them and also provide counselling services. The ChildLine Nodal Centre coordinates the childlineprogrammes in Mangalore city. The Vishwas Trust, Fermai, for the elderly provides extended services. Constantly keeping the community in mind, the college plays a key role with Janata Kendra, a local community in Bolar. There has been a continuous networking and collaborating with various governmental and non-governmental organizations like the NavJeevanMarg, Ullal- a training centre for Anganwadi workers which caters to and focuses on the social welfare of the Ullal community which has been adopted by the college. The faculty and students of MSc Counselling are engaged in counselling services in schools and other educational institutions. The Sparshcounsellingcentre in the college premises also provides counselling services to the students in the campus as well as to the general public. Keeping pace with the current pandemic situation, the college has a Helpline which provides counselling services to the COVID patients.

Provide the weblink of the institution

<https://www.sswroshni.in/eng/iqac/institutional-distinctiveness-best-practices/1108-institutional-distinctiveness>

### 8.Future Plans of Actions for Next Academic Year

The IQAC has planned to organize the following • Faculty enrichment programmes • A National Workshop on Intellectual Property Rights in Social Science in collaboration with Karnataka State Council for Science and Technology (KSCST), Indian Institute of Science Campus, Bengaluru. • Workshop on writing a successful research paper and Research Methodology for faculty, students and Ph.D scholars. • Development programmes for administrative staff on health care, positivity and

wellness and Workshop on documentation of databases. • Skill development workshops for students on wellness, prevention of substance use, bullying and harassment in collaboration with Manashanthi, Mangaluru. • Orientation programme for students to understand the mode of Civil Services examinations that would help them to be logical, analytical and build a strong foundation for a successful career. The IQAC also envisages to introduce new programmes, value added courses and ink MOUs with micro enterprises and a Civil Services Coaching centre. The IQAC plans to introduce examination reforms such as online examination in order to expose students to this practice and implement continuous comprehensive examination system. The IQAC along with the Research Centre plans to prepare and train faculty to publish research papers in UGC - CARE list Journals. The IQAC also plans to enroll in the National Institutional Ranking Framework (NIRF).