

MINUTES OF THE ACADEMIC COUNCIL MEETING (2016)

MINUTES OF THE TENTH ACADEMIC COUNCIL MEETING
HELD ON THURSDAY, AUGUST 25, 2016 AT 3.00 P.M.
AT THE BOARD ROOM, ADELAIDE LIBRARY BLOCK.

Members Present:

Dr. Jenis Mary, : Vice Principal, in the Chair
Dr. Laxminarayana Bhat P. : Registrar (Evaluation) &
HoD – Secretarial Practice
Dr. J. Ishwara Bhat : University Nominee
Dr. Ismail B. : University Nominee
Sr. Leonilla Menezes : Educationist
Ms. Kavitha K. : Legal Expert
Mr. Steevan Pinto : Corporate Sector
Dr. Rameela Shekhar : Dean – Social Work - PG
Prof. Poornima Lokesh : Dean (Humanities - UG)
Prof. Joselyn Lobo : Dean – Social Work - UG
Dr. Meena Monteiro : Member- Secretary

Heads of Departments - PG

Dr. Audrey Pinto : M.Sc. (Counselling)
Ms. Saritha D'Souza : M.Sc. (Criminology & Forensic
Science)
Dr. Sebastin K.V. : Co-ordinator – PM & IR
Ms. Evelyn Benis : Co-ordinator: PGDHRM,
PGDC & DHRM

Heads of Departments – B.A.

Ms. Shobhana N. : English
Ms. Cecilia F Goveas : Economics

Ms. Sandra Lobo : Psychology
Ms. Annie Monica : Computer Applications
Ms. Sunita Menezes : French
Dr. Keshav Gowda : Hindi
Ms. Anuradha Shetty : Rural Development
Ms. Joan Rita Obrien : Sociology
Dr. Joyce Sabina Lobo : Foundation Course

B.S.W.

Prof. Vineetha K. : Head: Academic Affairs

Members Absent:

Dr. Mustiary Begum : University Nominee
Mr. B.S. Kamath : Banking Sector

The meeting began by invoking God's blessing. Dr. Jenis Mary, Vice-Principal welcomed the Hon'ble Members, and in particular, the University Nominees and the other experts from various fields. Leave of absence was put on record for two members –Mr. B.S. Kamath, Banking Sector & Dr. Mustiary Begum, University Nominee, both external members.

The Chairperson placed the following Agenda before the Council Members for their consideration and approval.

AGENDA - I: Approval of the proceedings of the various Boards of Studies – UG/PG

- a) **English:** Prof. Shobhana Manohar, Head, Department of English was asked to brief about the English syllabus that was revised. Dr. Ismail enquired how often the syllabus was revised. Dr L.N. Bhat, Registrar said that every two years there has been a revision of the syllabus for PG programmes and every three years for UG courses. Dr. Bhat further said that stakeholders and

alumni are contacted and their opinion sought and accordingly changes have been made in the syllabi. Proceedings of the BOS were approved.

- b) **Hindi:** Dr. Keshav Gowda, Head, Department of Hindi spoke about the revised Hindi syllabus. One important component that was introduced in this syllabus was to train students in research and encourage them to opt for research. Dr. Ishwara Bhat sought a few more clarifications with regard to the syllabus. Dr. Rameela Shekhar said that UGC guidelines have been followed while framing the syllabus. Proceedings of the BOS were approved.
- c) **Kannada:** Prof. Poornima Lokesh, Head, Department of Kannada briefly summarized the revised Kannada syllabus. Proceedings of the BOS were approved.
- d) **French:** Ms. Sunitha Menezes, Head, Department of French impressed upon the House the importance of learning French. Dr. Ishwara Bhat enquired about the use of French language. Ms. Menezes mentioned that students learning French will have ample opportunities in Industries, Hospitality, Aerospace, and IT Sectors. Ms. Menezes mentioned that those from outside the State and from the Gulf countries settled in Mangalore opted for this subject as they found it difficult to understand Kannada or Hindi. This academic year twenty students have opted for French. Proceedings of the BOS were approved.
- e) **Computer Applications:** Ms. Annie Monica, Head, Department of Computer Applications said that not many changes were done in the syllabus of the Computer Applications. The focus was more on programming and Web design along with networking so that the students can pursue their career in these areas. Dr. Ismail added that the syllabus of Computer Applications needs to be further modified. Dr. Ishwara Bhat questioned the HoD on how she would retain the course in future. As the department has the required infrastructure and personnel Dr. Ishwara Bhat added that we need to look for avenues and work towards the retaining of the course. Proceedings of the BOS were approved.

- f) Criminology:** Dr. Ismail enquired about the question paper pattern. Dr. L.N. Bhat, Registrar, briefed about the uniform question paper pattern followed both in the UG & PG programmes. Dr. Ishwara Bhat asked the HoD, Ms. Saritha D'Souza, whether there are job openings for Criminology students especially in the government departments. Ms. D'Souza explained that the Criminology students are regularly sent to the regional Forensic Science Laboratory for hands-on experience on various procedures of Criminal Investigation which makes the students employable in Private Research Laboratories across the county. Proceedings of the BOS were approved.
- g) Economics:** Prof. Cecelia Goveas, Head, Department of Economics summarized the modified version of the syllabus. Dr. Ismail B appreciated the changes that have been incorporated in the syllabus. Ms. Goveas explained to the House about the students gaining hands-on experience in the banking sector. Ms. Goveas expressed her gratefulness to Mr. Kedlaya, Chief Manager, Canara Bank, Valencia for being so supportive. Proceedings of the BOS were approved.
- h) Psychology:** Prof. Sandra Lobo, Head, Department of Psychology, mentioned to the House the changes done in the syllabus. Dr. Ismail expressed his opinion that internal assessment would be based on various creative activities and suggests to do away with the written tests. Dr. Bhat clarified that only 50% weightage is given to written test and the concerned subject teacher is given a free hand to assess the students on activities like quiz/seminars/class presentations and project work. As per the University norms written tests are an integral part of internal assessment. The House also opined that written tests help students to improve their writing skills and prepare them for the end-semester examinations. Dr. Ismail also sought clarification about the B.A. (Psychology) B.Sc (Psychology) Courses offered by other colleges. Ms. Lobo clarified that the syllabus is the same for those courses as well but the contents in the units might differ a little. Dr. Ishwara Bhat also enquired about the difference between Clinical and Applied Psychology and Ms. Lobo clarified the issue. Proceedings of the BOS were approved.

- i) **Rural Development:** Dr. Ishwara Bhat enquired on how Social Work, CSR and Rural Development are connected. He suggested that Dr. Sripathy Kalurayya an expert in the field of Rural Development from Mangalore University could be invited to conduct a few sessions to the Rural Development students. Proceedings of the BOS were approved.
- j) **Secretarial Practice:** Dr. L.N. Bhat briefed about the changes made in the syllabus of Secretarial Practice. For example – more focus was on Company Secretary, a new Unit on Auditing have been introduced. He also said that 70% of placement record is there. Intake of students for this subject has been 20-25 per batch. Dr. Ismail complemented the Board for revising the syllabus in tune with changing job scenario. Proceedings of the BOS were approved.
- k) **Sociology:** Dr. Ishwara Bhat wanted to know the specific topics to be taught under Social Welfare Programmes. In response to this Ms. Joan, Head, Department of Sociology, mentioned that the students are taught the concepts as well as the various welfare schemes introduced by the government and the role of NGOs in implementing them. She further added that the BOS has appreciated the end-semester results. Dr. Bhat appreciated the department for good results. Proceedings of the BOS were approved.
- l) **Foundation Course:** Dr. L.N. Bhat explained to the House that Foundation Course is a compulsory course recommended by the University. Papers that are taught in this course were mentioned. Sr. Leonilla, Educationist, appreciated the course contents. Dr. Ishwara Bhat opined that multiple choice questions need to be introduced and students should be permitted to answer in Kannada. Dr. Bhat further emphasized that case studies should be highlighted and given importance. Proceedings of the BOS were approved.
- m) **B.S.W.:** Prof. Joselyn Lobo briefed the House about the revised syllabus. Prof. Joselyn Lobo said that this year student intake for the first semester

was 35. This was a very positive response compared to the previous year in terms of admissions for BSW. Dr. Ishwara Bhat sought clarifications on what is meant by concurrent fieldwork and what students exactly do. Prof. Joselyn gave clarifications to this query and further mentioned about the international students being a part of the student exchange programme from Volda University, Norway doing their block field practice. Dr. Ismail mentioned that this type of student exchange programmes need to continue and can be considered as one of the best practices of the department. Proceedings of the BOS were approved.

n) **M.S.W.:** Dr. Rameela Shekhar, Dean, P.G. Department of Social Work, thanked the alumni for their feedback and for helping in revising the syllabus. The syllabus was revised keeping in mind the societal need and the employability. She spoke about the Hard Core and Soft Core options that have been newly introduced. Dr. Ishwara Bhat emphasized that there needs to be two Soft Core courses and students can opt for any one. Dr. Ismail mentioned to the House that an add-on course can also be introduced along with Hard Core course. Mr. Steevan Pinto, our alumnus expressed his gratitude to the Institution for enabling him to face the challenges in his professional life. He also mentioned that the Field Practicum guidelines have been well formulated and the other Schools of Social Work look up to our Institute as a role model. He also observed that generally the students of Roshni Nilaya do well in the job market in all walks of life. Sr. Leonilla appreciated the Board for the wonderful references / Journals being mentioned in the syllabus. Proceedings of the BOS were approved.

o) **M.Sc. (Counselling):** Dr. Ismail enquired about the scope of M.Sc. Counselling. In response to this, Dr. Audrey Pinto explained to the House that the students completing M.Sc. Counselling will be placed in the NGOs and in schools as School Counsellors. She further mentioned that there is a great demand for the students as far as employability is concerned. Proceedings of the BOS were approved.

p) **Msc. Criminology:** Dr. Ismail remarked that this is an interesting course. He mentioned that cyber crimes are more prevalent now. So he suggested

formulating the syllabus on those lines. He also suggested the HoD Ms. Saritha D'Souza to follow a standard format while preparing reference list. Proceedings of the BOS were approved.

q) Any other matter with the permission of Chair

Dr. Ishwara Bhat proposed that the listed agenda placed before the House is approved and it was seconded by Dr. Ismail B.

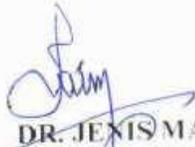
On behalf of the Mangalore University, Dr. Ishwara Bhat appreciated the work done by all the Board of Studies – UG & PG for revising the syllabus. He also mentioned that the references cited were in order even the latest editions are included. He congratulated the entire team on the documentation of the syllabus copy and said that it is very useful reference for the academicians and students alike.

Dr. Jenis Mary, Chairperson, thanked all, especially the Hon'ble Members from various fields, and the University nominees for their presence and valuable contribution. Dr. Rameela Shekhar, Dean, P.G. Department rendered the formal vote of thanks seeking the support and guidance of all the members in future as well.

The meeting concluded at 6.30 p.m.

APPROVED

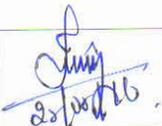
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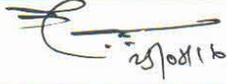
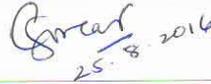
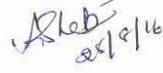
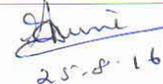
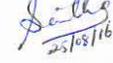

DR. JENIS MARY
CHAIRPERSON: ACADEMIC COUNCIL

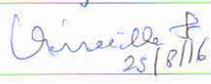
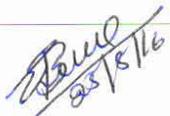
SCHOOL OF SOCIAL WORK
Roshni Nilaya, Mangalore – 575 002
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TENTH ACADEMIC COUNCIL MEETING
THURSDAY, AUGUST 25, 2016 AT 3.00 P.M.

MEMBERS OF THE ACADEMIC COUNCIL 2016

	NAME	DESIGNATION	SIGNATURE
	PG		
1.	Dr. Jenis Mary	Vice-Principal & Chairperson	 25/08/16
2.	Dr. Philomena D'Souza	Director – School of Social Work	ABSENT
3.	Dr. Rameela Shekhar	Dean: Social Work (PG)	 25/08/16
4.	Dr. Audrey Pinto	HoD – M.Sc. (Counselling)	 25-5-16
5.	Dr. Meena Monteiro	HoD - Medical and Psychiatric Social Work	
8.	Dr. Sebastin	HoD – Personnel Management and Industrial Relations	

BA			
10.	Dr. Laxminarayana Bhat P.	Registrar (Evaluation) & HoD - Secretarial Practice	 25/08/16
11.	Prof. Poornima Lokesh	HoD - Kannada & Dean Humanities (UG)	
12.	Ms. Shobhana N.	HoD - English	 N. Chel
13.	Ms. Cecilia Goveas	HoD - Economics	 25-8-2016
14.	Ms. Sandra Lobo	HoD - Psychology	 Sandra Lobo 25.8.16
15.	Ms. Anuradha Shetty	HoD - Rural Development	 25/8/16
16.	Ms. Annie Monica	HoD - Computer Applications	 25.8.16
17.	Dr. Keshava Gowda U.	HoD - Hindi	
18.	Ms. Sunita Menezes	HoD - French	
9.	Ms. Saritha D'Souza	HoD - UG -Criminology & MSc. (CFS)	 25/08/16
19.	Ms Joan Rita O'Brien	HoD - Sociology	 25/8/16
20.	Dr. Joyce Sabina Lobo	HoD - Foundation Course	 25/8/16

B.S.W.			
21.	Prof. Joselyn T. Lobo	Dean: Social Work (UG) and Co-ordinator: International Placement and Exchange Programme & IGNOU	
22.	Prof. Vineetha K.	HoD - B.S.W. - Academic Affairs	
Diploma & Short-term Courses			
24.	Ms. Evelyn Benis	Co-ordinator: PGDHRM, PGDC & DHRM	

Outside Experts			
25.	Mr. Steevan Pinto (Corporate Sector)	Executive Manager - HR ONGC Petrochemicals Ltd. MANGALURU - 09	
26.	Ms. Kavitha K. (Legal Expert)	Advocate / Notary MANGALURU	
27.	Sr. Leonilla Menezes (Educationist)	Principal St. Ann's College MANGALURU	
28.	Mr. B.S. Kamath (Banking Sector)	Chief Manager Canara Bank Valencia MANGALURU	absent

University Nominees			
29.	Dr. Mustiary Begum	Professor Dept of Management Studies Mangalore University MANGALAGANGOTHRI- 574 199	<i>absent</i>
30.	Dr. J. Ishwara Bhat	Dean, Faculty of Science and Technology Mangalore University MANGALAGANGOTHRI - 574 199	<i>[Signature]</i> 25/8/16
31.	Dr. Ismail B.	Chairperson Department of Statistics Mangalore University MANGALAGANGOTHRI - 574 199	<i>[Signature]</i> 25/8/16