

MINUTES OF ACADEMIC COUNCIL MEETING

MINUTES OF THE EIGHTH ACADEMIC COUNCIL MEETING
HELD ON THURSDAY, AUGUST 21, 2014 AT 3.30 P.M.
IN THE BOARD ROOM, ADELAIDE LIBRARY BLOCK

Members Present:

Dr. Sophia N. Fernandes – Principal	: in the Chair
Dr. Laxminarayana Bhat P.	: Registrar (E) & HoD – Secretarial Practice
Dr. Philomena D’Souza	: Director - School of Social Work
Mr. H.S. Kedlaya	: Representative - Banking Sector
Dr. Vinay Rajath D.	: University Nominee
Dr. Paul Gerard Aquinas	: University Nominee
Mr. P.P. Hegde	: Legal Expert
Mr. Dheeraj Shetty	: Representative - Corporate Sector
Dr. Rameela Shekhar	: Dean – Social Work - PG
Dr. Poornima Lokesh	: Dean (Humanities- UG) & HoD - Kannada
Mr. Joselyn T Lobo	: Dean – Social Work – UG & Co-ordinator: International Placement & Exchange Programme
Prof. Madhava B.M.	: Special Invitee

Heads of Departments - PG

Dr. Audrey Pinto	: M.Sc. (Counseling)
Ms. Juliet C.J.	: Social Work & Community Development
Dr. Sebastin K.V.	: HoD – PM & IR
Dr. Jenis Mary	: Research Department

Heads of Departments – B.A.

Ms. Colin D’Souza	: Rural Development
Ms. Shobhana N.	: English
Ms Cecilia F Goveas	: Economics

Ms. Sandra Lobo	: Psychology
Ms. Annie Monica	: Computer Applications
Ms. Sunita Menezes	: French
Dr. Keshav Gowda	: Hindi
Prof. Shirly Rani K.	: Sociology
Ms. Anuradha Shetty	: Foundation Course

Heads of Departments – B.S.W.

Prof. Vineetha K.	: Academic Affairs
Ms. Veena B.K.	: Field Practicum, Placement & Extension Services

Ms. Eveleen Benis	: Co-ordinator: PGDHRM, PGDC & DHRM
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Dr. Meena Monteiro	: Member- Secretary
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Members Absent:

Dr. P.L. Dharma	: University Nominee
Dr. Manjula K.T.	: Educationist
Dr. Ashoka B.	: HoD – Criminology & M.Sc. (CFS)

The meeting began by invoking God's blessing. Dr. Sophia N Fernandes, Principal, welcomed the Hon'ble Members, and in particular, the University Nominees and the other experts from various fields who were attending the Academic Council meeting for the first time. Leave of absence was placed on record for two members – Prof. P.L. Dharma & Dr. Manjula K.T. After a self-introduction, Dr. Fernandes requested the Academic Council members to introduce themselves.

The Chairperson placed the following Agenda before the Council Members for their consideration and approval.

AGENDA - I: Approval of the proceedings of the various Boards of Studies – UG/PG

- a) **English:** Proceedings of the BOS were approved.
- b) **Hindi:** Dr. Philomena D'Souza & Dr. Paul Aquinas appreciated the results shown by the Hindi Department. Mr. Kedlaya sought clarification regarding the scheme of evaluation. Dr. Bhat, Registrar (Evaluation) clarified that subjects with practical and subjects without practical have distinct patterns of evaluation in tune with the University Regulations. Proceedings of the BOS were approved.
- c) **Kannada:** Proceedings of BOS was approved.
- d) **French:** Ms. Sunitha Menezes, Head, Department of French, impressed the House on the need to change the text book in French. Proceedings of the BOS were approved.
- e) **Computer Applications:** Dr. Philomena D'Souza inquired the reasons for the results being low in Computer Applications. In response to this, Ms. Annie Monica, Head, Department of Computer Applications, said that most of the students find it difficult to understand the logic behind the programme language like C++ or Java. They will take some time to learn this and acquire this skill. Proceedings of the BOS were approved.
- f) **Criminology:** Mr. Hegde said that the department needs to collaborate with the legal bodies and the police personnel as the crime rate is now increasing. In response to this, Prof. Madhav B.M. mentioned that Dr. Ashoka B - HoD of Criminology, has been working in collaboration with the police personnel. Dr. Bhat mentioned that Dr. Ashoka has been giving expert opinion on questioned documents, and handwriting. Dr. Fernandes mentioned about starting a Diploma Course in Criminology since there is a lot of demand for it. Proceedings of the BOS were approved.
- g) **Economics:** Proceedings of the BOS were approved.
- h) **Psychology:** Ms. Sandra Lobo commented saying that the poor results in the first semester are attributed to the fact that a majority of the students were from the vernacular medium, with no prior exposure to Psychology as well as students who had passed P.U.C. examination in repeated attempts. Ms. Lobo further pointed out that the result definitely showed improvement in the subsequent semesters. Dr. D'Souza observed that in the Result Analysis

Tables, students passed under various categories are given only in absolute numbers, and a percentile break-up could also be given for better clarity. Dr. Bhat welcomed the suggestion and said that steps would be taken to incorporate the same. Proceedings of the BOS were approved.

- i) **Rural Development:** Proceedings of the BOS were approved.
- j) **Secretarial Practice:** Mr. P.P. Hegde, enquired about the subjects taught in Secretarial Practice. In response to this, Dr. L.N. Bhat briefed about the course content. Further, Mr. P.P. Hegde also said that many Government jobs are available for stenographers and there is a real dearth of qualified stenographers and hence the vacancies have remained unfilled. Dr. Bhat said that presently computers are more in use and the younger generation prefer to work on computers for accuracy, speed and ease of operation. Hence computer literacy is now a major component of study. Proceedings of the BOS were approved.
- k) **Sociology:** Proceedings of the BOS were approved.
- l) **Foundation Course:** Mr. P.P. Hegde asked why this course is called a Foundation Course. In response to this query, Dr. Bhat explained to the House that it is a compulsory course recommended by the University, and our college being autonomous, we have adopted the following Papers: Constitution of India, Human Rights & Environmental Studies, Legal Literacy, General Health Sciences & Life Skills as Foundation Courses. To a query by Dr. Vinay Rajath D., whether the statistics shown in the Result Analysis Tables include repeaters also, Dr. Bhat replied that the statistics pertain to freshers only. Proceedings of the BOS were approved.
- m) **B.S.W.:** Prof. Joselyn Lobo explained to the House about the low percentage of marks of the BSW students last academic year 2013: students find it difficult to understand and comprehend the subject matter, but in the subsequent semesters there has been a considerable improvement. Proceedings of the BOS were approved.
- n) **M.S.W.:** Proceedings of the BOS were approved.
- o) **M.Sc. (Counselling):** Proceedings of BOS was approved.
- p) **M.Sc. (Criminology & Forensic Science):** Mr. P.P. Hegde, Senior advocate mentioned that M.Sc. Criminology needs more publicity to gain popularity. The College needs to create awareness about the subject among the general public. Mr. Hegde also said that the important task for the Department is to

impress the top level people in the Government as this course can generate ample employment opportunities.

Mr. Dheeraj Shetty and Mr. Paul Aquinas being our alumni expressed their gratitude to the institution for enabling them face challenges in their professional life. Dr. Philomena D'Souza emphasized that the ethos of the Institution helps change the students not only in academics but also to develop self-confidence.

The House also opined that we need to train the students to be well-equipped with the required life-skills in order to perform better not only in academics but also in every walk of life.

It was brought to the notice of the House that while framing the syllabi, suggestions from alumni working in various fields would be taken to make it more relevant. Proceedings of the BOS were approved.

- q) The Chairperson informed the House that Dr. Philomena D'Souza has been designated Director of the College; Ms. Veena B.K. has been designated HoD: BSW Field Practicum, Placement & Extension Services. The new designations of the faculty mentioned above were placed before the House for kind information.

AGENDA – II

- a. List of eligible candidates recommended to the University for the award of Master of Social Work Degree – **M.S.W.** (2012- 2014 batch)
- b. List of eligible candidates' recommended to the University for the Award of Bachelor of Arts Degree - **B.A.** (2011-2014 batches)
- c. List of eligible candidates recommended to the University for the Award of Bachelor of Social Work Degree - **B.S. W.** (2011 – 2014)

The House considered the matter placed before it and accorded approval.

AGENDA – III Results of Diploma courses

- a) List of candidates awarded Post-Graduation Diploma in Human Resource Management **PGDHRM** (2013-14)
- b) List of candidates awarded Post-Graduate Diploma in Counselling- **PGDC** (2013-2014 batch)
- c) List of candidates awarded Diploma in Human Resource Management – **DHRM** (2013 – 2014)

The House considered the matter placed before it and accorded approval.

AGENDA – IV: Approval of Academic Calendar for B.A. /B.S.W./M.S.W./ M.Sc. in Counselling / M.Sc. (Criminology & Forensic Science) for the year 2014-15.

The Academic Calendar was accorded approval.

Mr. P.P. Hegde proposed that the Agenda placed before the House be approved and it was seconded by Mr. Dheeraj Shetty.

AGENDA – V: Any other matter with the permission of the Chair

The Chairperson placed before the House the various projects undertaken by the College. Dr. Jenis Mary, HoD – Research Department, explained that five projects have been completed and proposals to UGC, UNDP and ICSSR for Conferences and Research have been applied for.

Dr. Sophia N. Fernandes reported about signing an MoU with Concordia College, New York, and the existing MoU with Volda University, Norway. Mr. P.P. Hegde enquired how such programmes benefitted the Institution and whether our students could go abroad to study in those Universities. Prof. Joselyn T. Lobo replied that though constraints of high financial cost to study abroad limits our choice, our students also get a good and rare opportunity to interact with the foreign students in our own campus.

Dr. Rameela Shekhar informed the House about the European Consortium of Social Work Colleges. Faculties of colleges from six different countries – India, Italy, Finland, Russia, United Kingdom and South Africa -- form a Committee to discuss certain issues on Social Work and further work on research collaboration. Tata Institute of Social Sciences, Mumbai, Loyala College of Social Sciences, Chennai, and School of Social Work were the colleges requested to be part of the Research Collaboration. Faculty members and students can go to any of these western countries and stay there for fifteen days to contribute and support the research team.

The House was briefed about the Publication Unit of the College and the release of the maiden issue of Adelaide Journal of School Work.

Dr. Fernandes mentioned about the subscription made to myeasydocs.com. This system will be used for the online verification of documents. Dr. Fernandes further said that the College has applied for various grants under RUSA.

Dr. Bhat spoke about the declining admissions especially to B.A. degree course. The College has thought of revamping the syllabus and has recommended various subject combinations for B.A Programme with effect from 2015-16.

Ms. Annie Monica explained to the House about a new system that will be initiated by the college -- SMS alerts for parents regarding students' performance.

Mr. P.P. Hegde expressed the need for Professional Counsellors to work with women and families in difficult circumstances and render their expertise and services to the Family Court on a regular basis. Dr. Fernandes suggested that the Family Counselling Centre would be able to take up this initiative as they have been working on these issues.

The Chairperson thanked all, especially the Hon'ble Members from various fields, and the University nominees for their presence and valuable contribution. Prof. Shobhana Manohar, Head, Department of English, rendered the formal vote of thanks seeking the support and guidance of all the members in future as well.

The meeting concluded at 5.45 p.m.

CIRCULATED, READ, AND CONFIRMED

APPROVED

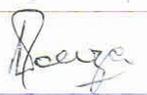
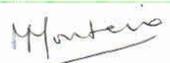
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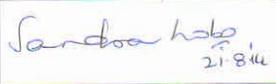
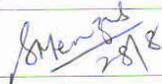
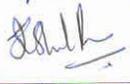
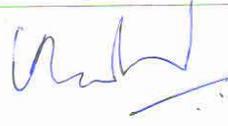

DR. SOPHIA N. FERNANDES
CHAIRPERSON: ACADEMIC COUNCIL

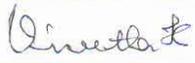
SCHOOL OF SOCIAL WORK
Roshni Nilaya, Mangalore – 575 002
Autonomous College under Mangalore University
College with Potential for Excellence
Re-Accredited by NAAC with 'A' Grade – CGPA: 3.42

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THURSDAY, AUGUST 21, 2014 AT 3.30 P.M.

MEMBERS OF THE ACADEMIC COUNCIL 2014

	NAME	DESIGNATION	SIGNATURE
	PG		
1.	Dr. Sophia N. Fernandes	Associate Professor-cum-Principal & Chairperson	
2.	Dr. Philomena D'Souza	Director – School of Social Work	
3.	Dr. Rameela Shekhar	Dean: Social Work (PG)	
4.	Dr. Sebastin K.V.	HoD – Personnel Management and Industrial Relations	
5.	Dr. Meena Monteiro	HoD - Medical and Psychiatric Social Work	
6.	Ms. Juliet C. J.	HoD – Social Work (PG) & Community Development	
7.	Dr. Jenis Mary	Head : Research Department	
8.	Dr. Audrey Pinto	HoD – M.Sc. (Counselling)	

BA			
9.	Dr. Ashoka B.	HoD – UG - Criminology & MSc. (CFS)	Absent
10.	Dr. Laxminarayana Bhat P.	Registrar (Evaluation) & HoD - Secretarial Practice	
11.	Prof. Poornima Lokesh	HoD - Kannada & Dean Humanities (UG)	
12.	Ms. Shobhana N.	HoD - English	
13.	Ms. Cecilia Goveas	HoD - Economics	
14.	Ms. Sandra Lobo	HoD - Psychology	
15.	Ms. Colin D'Souza	HoD - Rural Development	
16.	Ms. Annie Monica	HoD - Computer Applications	
17.	Dr. Keshava Gowda U.	HoD – Hindi	
18.	Ms. Sunita Menezes	HoD - French	
19.	Prof. Shirly Rani K	HoD - Sociology	
20.	Ms. Anuradha Shetty	HoD – Foundation Course	
21.	Prof. Madhava B.M.	Special Invitee [Criminology UG & PG]	

B.S.W.			
22.	Prof. Joselyn T. Lobo	Dean: Social Work (UG) and Co-ordinator: International Placement and Exchange Programme & IGNOU	
23.	Prof. Vineetha K.	HoD - B.S.W. - Academic Affairs	
24.	Ms. Veena B.K.	HoD - BSW Field Practicum, Placement & Extension Services	
Diploma & Short-term Courses			
25.	Ms. Evelyn Benis	Co-ordinator: PGDHRM, PGDC & DHRM	

Outside Experts			
26.	Mr. Dheeraj Shetty (Corporate Sector)	Deputy General Manager - HR J.B.F. Petrochemicals Ltd. MANGALORE	
27.	Mr. P.P. Hegde (Legal Expert)	Senior Advocate MANGALORE	
28.	Dr. Manjula K.T. (Educationist)	Professor of English PG Department, S.D.M. College UJIRE	Absent
29.	Mr. H.S. Kedlaya (Banking Sector)	Chief Manager Canara Bank Valencia MANGALORE	

University Nominees			
30.	Dr. P.L. Dharma	Professor Department of Political Science Mangalore University MANGALAGANGOTHRI	Absent
31.	Dr. Paul Gerald Aquinas	Associate Professor Department of Social Work Mangalore University MANGALAGANGOTHRI	<i>My</i>
32.	Dr. Vinay Rajeth D.	Associate Professor Department of Sociology Mangalore University MANGALAGANGOTHRI - 574 199	<i>Vinay Rajeth D.</i>