

## MINUTES OF THE ACADEMIC COUNCIL MEETING (2018-19)

MINUTES OF THE TWELFTH ACADEMIC COUNCIL MEETING  
HELD ON THURSDAY 21 FEBRUARY 2019 AT 2.30 P.M.  
IN THE BOARD ROOM, ADELAIDE LIBRARY BLOCK

### **Members Present:**

Ms. Juliet C.J.	Principal
Dr. Jenis Mary	Vice-Principal
Dr. Meena Monteiro	Dean & HoD, Social Work (PG) / Medical and Psychiatric Social Work
Ms. Eveleen Benis	HoD – MSW, Faculty -Community Development
Dr. Sebastin K.V.	HoD – Personnel Management and Industrial Relations
Dr. Audrey Pinto	HoD – M.Sc. (Counselling)
Ms. Saritha D’Souza	HoD – M.Sc.(CFS)
Ms. Shobhana N.	HoD - English
Ms. Cecilia Goveas	HoD - Economics
Ms. Sandra Lobo	HoD - Psychology
Ms. Anuradha Shetty	HoD – Rural Development / Foundation Course
Dr. Keshava Gowda U.	HoD – Hindi
Ms. Sunita Menezes	HoD - French
Ms Joan Rita O’Brien	HoD - Sociology
Ms. Sarik Ankith	HoD -Criminology
Mr. Obanatha Mera P	HoD - Kannada
Ms. Yogitha Karkera	HoD – Secretarial Practice
Prof. Vineetha K.	Registrar (Evaluation)
Prof. Joselyn T. Lobo	Dean: Social Work (UG) and Co-ordinator of International Partnership
Mr. Brian Fernandes (Corporate Sector)	CEO, Spearhead Media Pvt. Ltd. 102 First Floor, Ahhiman Chambers, Bunts Hostel MANGALURU

Mr. K. Nikesh Shetty  
(Legal Expert) Advocate  
EB Soans Building  
Balmatta  
New Road, Near Avery Junction  
MANGALURU

Mr. Maxim Castelino  
(Banking Sector) Chief Manager  
Canara Bank  
Valencia Branch  
MANGALURU

Prof. Monika  
Sadananda Department of Bio-Sciences  
Mangalore University  
MANGALAGANGOTHRI

**Members Absent:**

Prof. K. S. Jayappa Marine Geology  
Mangalore University  
MANGALAGANGOTHRI

Prof. Y. Sangappa Department of Physics  
Mangalore University  
MANGALAGANGOTHRI

Sr. Leonilla Menezes  
(Educationist) Principal  
St. Ann's College  
MANGALURU

The meeting began by invoking God's blessing. The Chairperson, Ms. Juliet C.J, Principal, School of Social Work, Roshni Nilaya welcomed the gathering and introduced the members, in particular the University Nominees and other experts from various fields. Leave of absence was placed on record for three members - Prof K. S. Jayappa, Prof. Y. Sangappa and Sr. Leonilla.

The chairperson placed the following Agenda before the council members for their consideration and approval.

**AGENDA- I: Approval of the proceedings of the various Boards of studies – UC/PG:**

**Proceedings of English Department** – The University Nominee suggested that the open elective be added to the scheme and also that it can be upward graded so as to build the skill level. Prof. Shobhana Manohar, Head, Department of English noted this suggestion and briefed about the Syllabus for English that has been taught to the students. Proceedings of the BOS were approved.

**Proceedings of the Hindi Department** – Proceedings of the BOS were approved.

**Proceedings of the Kannada Department-** Proceedings of the BOS were approved.

**Proceedings of the French Department-** Ms Sunitha Menezes mentioned that exemption was requested to have an external (outside the Parent University) for the BOS, as there was no close by French Department outside the parent University. However, the University Nominee suggested that Dharwad University has a French Department and they could be contacted for an external person from there or from neighbouring Kerala, in the future. She also added any Foreign language teacher, not necessarily French Department can be contacted. Proceedings of the BOS were approved.

**Criminology:** The University Nominee was enquiring about the job openings for Criminology students and also suggested that they need to look at the NSDC Guidelines and align the syllabus in future with that so that more job opportunities will be available for students as well as double certificates, that is from NSDC can also be availed. Ms. Sarik Ankith said that there are more openings at the Government Departments. Further the University Nominee said the Syllabus needs to be spelt out to facilitate Question paper setting and teaching hours need to be added per Unit. Mr. Nikesh enquired about the practical exposure the students had and Ms. Sarik briefed about the same. Proceedings of the BOS were approved.

**Economics:** The University Nominee, enquired with Prof. Cecelia Goveas, Head, Department of Economics about the bibliography in Macro Economics whether it was too elaborate for the students. Ms. Goveas replied that, different topics have been clubbed in Macro economics in order to introduce International Economics which is very relevant today. Proceedings of the BOS were approved.

**Psychology:** Ms. Sandra gave an overview of the Syllabus and stated that according to the UGC Guidelines they have also included the Indian Concepts of Psychology wherever relevant. This idea was mooted by Retired Prof. Mishra from Ranchi University and books written by him were also referred to design the same. The University Nominee further suggested that some concepts on Brain development need to be added to the Syllabus, to which Ms. Sandra replied that the III Semester often has learnings on Pre natal Development and cognition based development based on entire lifespan. The University Nominee also noted that a 20 marks internal exam should only have an 1 hour 30 minutes exam. Proceedings of the BOS were approved.

**Rural Development:** The University Nominee enquired if students have rural exposure of at least a week. Ms. Anuradha replied that they have one day exposure. The University Nominee further asked if any Karnataka issues such as Farmer Rights /crisis/ Plant breeders Rights and GM crops have been added to the Syllabus and if not a suggestion was to incorporate it next time. The suggestion was noted. Mr. Maxim asked if visit to Self Help Groups would be a learning for the students. The same was noted. The University Nominee also suggested that students need to be made aware of Forest Laws as most rural /villages are close to forest areas. The same was noted. Proceedings of the BOS were approved.

**Secretarial Practice:** After a few clarifications of whether it was on the lines of Company Secretary course, and how the students manage if their language is not strong. The University Nominee suggested to contact English or Computer Application Department teachers as external (outside Parent University) for the BOS. Mr. Brian Suggested that this course is going out of fashion or is getting redundant and they should think of redesigning it on the lines of offering a Executive Assistant Course in the future. The suggestions were noted. Proceedings of the BOS were approved.

**Sociology:** Proceedings of the BOS were approved.

**Foundation Course:** Proceedings of the BOS were approved.

**B.S.W.** – The University Nominee mentioned that references in the Syllabus should be of a standard format, Unit wise teaching hours to be mentioned and Syllabus to be spelt out more. Further she added that the reference list was too large and it could be divided into text books, compulsory reading and additional references. Prof Joselyn T. Lobo noted the same. Mr. Brian suggested that Tsunami should be included under Natural Disasters, the same was also noted. Proceedings of the BOS were approved.

**M.SW.** The University Nominee enquired why Soft core and Hard core had the same credits. Soft core needs to have less credits than Hard core and it has to be an optional subject where students may choose to opt for it. It cannot be a compulsory subject which makes it a hard core subject. Moreover, every Semester need not have the same number of soft core subjects offered. She reiterated that soft core is not equal to specialization subjects but soft core is equal to optional subjects. However the HoD replied that it was done as per the guidelines of the University. The University Nominee once again mentioned that Unit wise teaching hours needs to be mentioned. Mr. Brian suggested that for PM& IR Electives could be offered in Finance, Budgeting etc to which Dr. Sebastin replied that special sessions were taken on the same and in future they would think of introducing such electives. Proceedings of the

BOS were approved and the suggestions given by the nominees were noted down for future action.

**M.Sc. (Counselling):** The University Nominee mentioned that references in the Syllabus should be of a standard format and Unit wise teaching hours should be mentioned. Dr. Audrey Pinto, Head, Department of Counseling noted the suggestion and spoke about the importance and the need for Field placement for Counseling students. She further mentioned that there is a great demand for the students as far as employability is concerned. Proceedings of the BOS were approved.

**M.Sc. (Criminology) -** The University Nominee enquired if dissertation was required for the students to which Ms. Saritha D'Souza replied that it was much required as employers ask if students have research experience and was an added value to the student. The University Nominee further suggested that they see if students can come under the NSDC scheme, which was noted. Proceedings of the BOS were approved.

## **AGENDA – II**

The following list of eligible candidates recommended to the University for the Award of various degrees were placed before the Council for consideration and approval.

- a) List of eligible candidates recommended to the University for the award of Master of Social Work Degree – **M.S.W.** [2016 – 2018 Batch]
- b) List of eligible candidates recommended to the University for the award of Master of Science in Counselling Degree – **M.Sc. (Counselling)** [2016 – 2018 Batch]
- c) List of eligible candidates recommended to the University for the award of Master of Science in Criminology and Forensic Science Degree – **M.Sc. (CFS)** [2016 – 2018 Batch]
- d) List of eligible candidates recommended to the University for the award of Bachelor of Arts Degree – **B.A.** [2015 – 2018 Batch]
- e) List of eligible candidates recommended to the University for the award of Bachelor of Social Work Degree – **B.S.W.** [2015 – 2018 Batch]

The House considered the matter placed before it and accorded approval.

## **AGENDA – III Results of Diploma courses**

Results of the Diploma Courses were also placed before the Council for consideration and approval.

### Results of the Diploma Courses

- a) List of candidates awarded Post-Graduate Diploma in Human Resource Management – **PGDHRM** [2017 – 2018 Batch]

- b) List of candidates awarded Post-Graduate Diploma in Counselling – **PGDC** [2017 – 2018 Batch]
- c) List of candidates awarded Post-Graduate Diploma in Social Entrepreneurship – **PGDSE** [2017 – 2018 Batch]
- d) Diploma in Human Resource Management. [**DHRM**] [2017 – 2018 Batch]
- e) Certificate Course in Research Methodology.
- f) List of eligible candidates recommended for the award of Bachelor of Vocational Education in Early Childhood Development – [**B.VOC**] [2017 – 2018 Batch]

The House considered the matter placed before it and accorded approval.

**AGENDA – IV:** Approval of Academic Calendar for B.A. \ B.S.W. \ M.S.W. \ M.Sc. in Counselling / M.Sc. (Criminology & Forensic Science) for the year 2017-18.

The Academic Calendar was accorded approval.

**AGENDA – V:** Any other matter with the permission of the Chair

Ms. Juliet C.J., Principal thanked all, especially the members from various fields and the University nominees for their presence and valuable contribution. Ms. Shobhana, Dean UG rendered the formal vote of thanks seeking the support and guidance of all the members in the future as well.

The meeting concluded at 5.45 p.m.

---

CIRCULATED, READ, AND CONFIRMED

APPROVED

21 February 2019

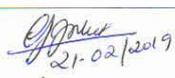
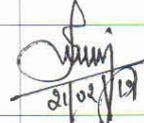
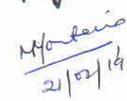
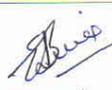
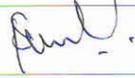
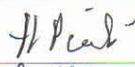


**Ms. Juliet C. J.**  
CHAIRPERSON; ACADEMIC COUNCIL

**SCHOOL OF SOCIAL WORK**  
Roshni Nilaya, Mangaluru – 575 002  
Autonomous College under Mangalore University  
College with Potential for Excellence  
Re-Accredited by NAAC with 'A' Grade (3<sup>rd</sup> Cycle)

**TWELFTH ACADEMIC COUNCIL MEETING**  
**THURSDAY, FEBRUARY 21, 2019 AT 2.30 P.M.**

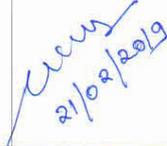
**MEMBERS OF THE ACADEMIC COUNCIL 2019**

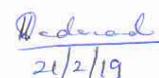
	NAME	DESIGNATION	SIGNATURE
<b>PG</b>			
1.	Ms. Juliet C.J.	Principal	 21-02/2019
2.	Dr. Jenis Mary	Vice-Principal	 21/02/19
3.	Dr. Meena Monteiro	Dean & HoD Social Work (PG) / Medical and Psychiatric Social Work	 21/02/19
4.	Ms. Eveleen Benis	HoD – Community Development	
5.	Dr. Sebastin K.V.	HoD – Personnel Management and Industrial Relations	
6.	Dr. Audrey Pinto	HoD – M.Sc. (Counselling)	
7.	Ms. Saritha D'Souza	HoD – M.Sc.(CFS)	

<b>BA</b>			
8.	Ms. Shobhana N.	HoD - English	 N. Shobhana
9.	Ms. Cecilia Goveas	HoD - Economics	 21-02-2019
10.	Ms. Sandra Lobo	HoD - Psychology	 21-2-19

11.	Ms. Anuradha Shetty	HoD - Rural Development / Foundation Course	<i>A. Lobo</i> 21.2.19
12.	Dr. Keshava Gowda U.	HoD - Hindi	<i>K. Gowda</i>
13.	Ms. Sunita Menezes	HoD - French	<i>S. Menezes</i> 21/2/19.
14.	Ms Joan Rita O'Brien	HoD - Sociology	<i>J. O'Brien</i>
15.	Ms. Sarik Ankith	HoD -Criminology	<i>S. Ankith</i> 21/2/19
16.	Mr. Obanatha Mera P	HoD - Kannada	<i>O. Mera P</i> 21.2.19
17.	Ms. Yogitha Karkera	HoD - Secretarial Practice	<i>Y. Karkera</i> 21/2/19

<b>B.S.W.</b>			
18.	Prof. Vineetha Rai	Registrar (Evaluation)	<i>V. Rai</i>
19	Prof. Joselyn T. Lobo	Dean: Social Work (UG) and Co-ordinator of International Partnership	<i>J. Lobo</i>
<b>Diploma &amp; Short-term Courses</b>			
20.	Ms. Evelyn Benis	Co-ordinator: PGDHRM, PGDC & DHRM	<i>E. Benis</i>

Outside Experts			
21.	Mr. Brian Fernandes (Corporate Sector)	CEO, Spearhead Media Pvt. Ltd. 102 First Floor, Ahhiman Chambers, Bunts Hostel MANGALURU	
22.	Mr. K. Nikesh Shetty (Legal Expert)	Advocate EB Soans uilding Balmatta New Road, Near Avery Junction MANGALURU	 21/02/2019
23.	Sr. Leonilla Menezes (Educationist)	Principal St. Ann's College MANGALURU	ABSENT
24.	Mr. Maxim Castelino (Banking Sector)	Chief Manager Canara Bank Valencia Branch MANGALURU	

University Nominees			
25.	Prof. K. S. Jayappa	Marine Geology Mangalore University MANGALAGANGOTHRI	ABSENT
26.	Prof. Y. Sangappa	Department of Physics Mangalore University MANGALAGANGOTHRI	ABSENT
27.	Prof. Monika Sadananda	Department of Bio-Science Mangalore University MANGALAGANGOTHRI	 21/2/19