

MINUTES OF IQAC MEETING

An Internal Meeting of the IQAC Cell of the College was held on **Thursday 26 September 2019** at 3.30 pm in the Board Room.

The meeting started with the IQAC coordinator Joselyn T Lobo welcoming the members present. All HODs and Student Welfare Offices of all departments attended the meeting along with the Principal, Vice-principal and Registrar.

The main agenda of the meeting was to focus on activities and programmes to be planned in the academic year based on NAAC parameters. In this connection, all members were given a handout, based on NAAC criteria as per the AQAR format and guidelines.

The members shared their views on each of the parameters and suggested activities for the year. Here is a summary of the discussions and suggestions:

- Each department to come out with a proposal for organising employability and skill-based as well as Value-added Courses to be commenced from next academic year. The course can have classes twice a week and a minimum of 30 sessions to be included in the modules.
- Every department to conduct Student Satisfaction Survey of out-going batches. A questionnaire to be prepared for the purpose and administered before the students leave the campus.
- The BSW Department stated that an International Seminar on Human Trafficking is being organised in December 2019 in collaboration with IQAC and Centre for International Partnerships of the college.
- All teachers were requested to incorporate ICT in their classes and presentations.
- The Human Resource Department was requested to hold a seminar on Intellectual Property Rights.
- It was decided to conduct regular Faculty Development Programmes for both teaching and non-teaching staff.
- Faculty members were encouraged to write articles and papers for professional journals.
- Career guidance and soft skills programmes to be organised for students.
- PTA to be more involved in contributing to the welfare of the college through activities and programmes.
- It was suggested that the college website to be regularly updated with the reports and documents of all events, activities and programmes organised.

The meeting ended at 6 pm with refreshments and a word of gratitude from the Principal for the members presence and participation.


Prof. Joselyn T Lobo
IQAC Coordinator


Prof. Juliet C J
Principal

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A Meeting of the IQAC Cell of the College was held on **Thursday 28 May 2020** at **3.00 pm** in the Board Room.

The meeting started at 3.00 pm with the IQAC coordinator welcoming the members for the meeting. The meeting was held in blended mode both offline and online on account of the pandemic situation. However, all the external members and a good number of internal members were physically present for the meeting.

The Principal and faculty members then gave an update of recent activities, achievements and programmes which are summarised here:

The Principal Ms. Juliet C J highlighted the following activities:

- Tentative plans for Add-on courses for every student in the next academic year.
- International lectures and joint international seminar which were organised in the recent past.
- The Waste Management project of Ullal CMC where students and panchayat members were involved on a large scale.
- Encouragement given to faculty by organising Faculty Development Programmes. Five members of the faculty have registered for Ph.D.

Ms. Cecilia F Goveas highlighted the programmes of NSS Unit in the academic year 2019-20 before the lockdown period.

Ms. Sandra Lobo mentioned about the internships and papers presented by students and faculty.

Mr Joselyn T Lobo spoke about the efforts of the college in reaching out to fieldwork communities by providing Grocery Kits with essential items.

Suggestions for Quality Enhancement

Prof Richard Gonsalves of St. Aloysius College suggested the following for quality improvement.

- LMS Portal to be initiated.
- Enterprise Research Planning (ERP) to be set up
- The college need to organise seminars mainly on three themes: Intellectual Property Rights (IPR), Research Methodology and Innovation.
- AQAR to be a comprehensive report
- Placement and training to be encouraged
- Research to be encouraged by giving leave with salary for those pursuing doctorate studies and by appointing a faculty on ad-hoc basis with full salary.

Mr. Brian Fernandes endorsed most of the suggestions put forward by Prof. Richard Gonsalves. He also suggested starting of a Add-on Course on Journalism and to motivate students to be entrepreneurs.


Ms. Nivedita Lobo suggested that syllabus content should focus on employability.

Ms. Jacinta Alfred suggested that faculty and management members of the college to join ward committees set by the Mangalore City Corporation.

Mr. Joselyn T Lobo, the outgoing IQAC coordinator welcomed and handed over the responsibilities to new Ms. Cecelia F Goveas the newly appointed IQAC coordinator and Ms. Sandra Lobo the newly appointed NAAC coordinator.

The meeting ended at 5.00 pm with a vote of thanks by the IQAC coordinator Joselyn T Lobo.


Prof. Joselyn T Lobo
IQAC Coordinator


Prof. Juliet C J
Principal